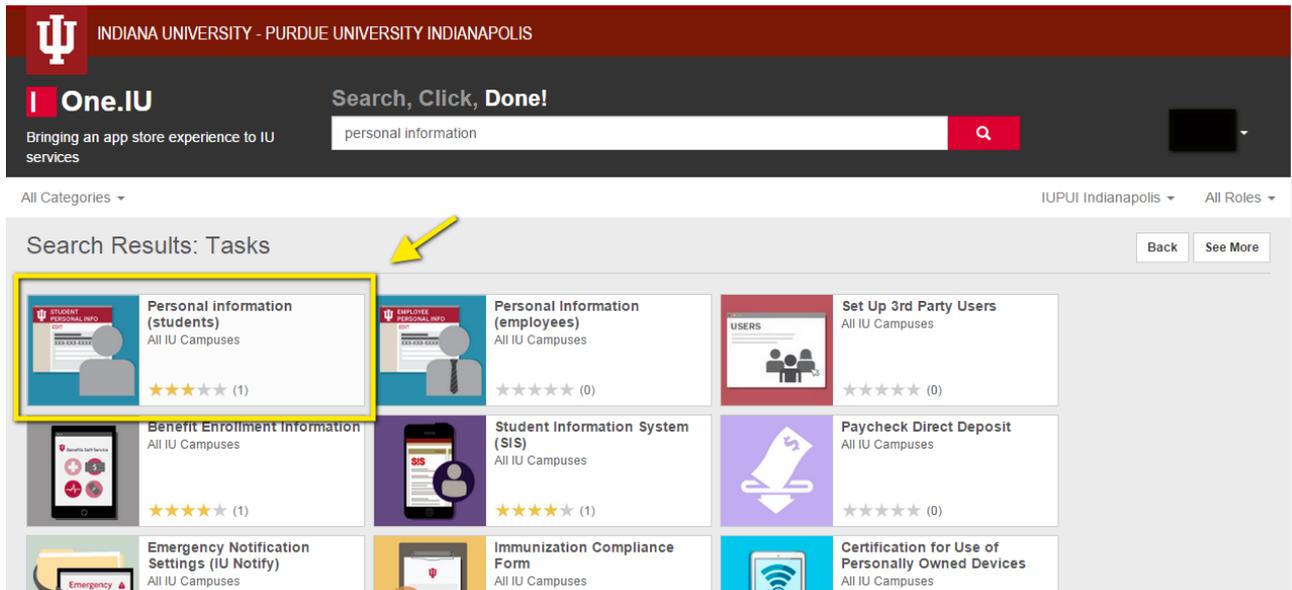# Always update your LOCAL address
(required rule of maintaining your student visa status)

- **Step 1:**
  - Log in to One.iu.edu
  - Search for "Personal Information"
  - Click the app called "Personal Information (students)"

Always update your LOCAL address
(required rule of maintaining your student visa status)

- **Step 2:**
  - You will be taken to this screen; click on "addresses"

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- **Step 3:**
  - You may see different address options, like "Home" or "Mail"
  - **We need you to specifically enter a "Local" address!**
  - The "Local" address field feeds into your SEVIS record
  - Click "Add a new address"

Always update your LOCAL address
(required rule of maintaining your student visa status)

- **Step 4:**
  - Enter your current local address

Always update your LOCAL address
(required rule of maintaining your student visa status)

- **Helpful tips:**
  - List your street number and street name in "Address 1:" followed by your apartment number, if you have one
    - (For example: 123 Sample St, Apt 3)
  - Do <u>not</u> enter the name of your apartment complex
  - Complete your City, State, and Postal (or Zip code) fields
  - Your completed address might look like:

    123 Sample St, Apt 3

    Indianapolis, IN 46202

Always update your LOCAL address
(required rule of maintaining your student visa status)

- **Step 5:**

  - **Check "Local" on the right side of the page**

  - Click "Save"

  - You are finished!! Repeat this process any time you change addresses.